



BAE Systems Precinct Entry Works, Williamtown  
Commercial Development

## OPERATIONAL WASTE MANAGEMENT PLAN

3/09/2024  
Report No. 6067  
Revision B

Client

Bae Systems

Architect

DesignInc

## REVISION REFERENCE

| Revision | Date       | Prepared by | Description |
|----------|------------|-------------|-------------|
| A        | 20/08/2024 | A Armstrong | DRAFT       |
| B        | 03/09/2024 | A Armstrong | AMENDMENT   |

The information contained in this document produced by Elephants Foot Consulting (EFC) is solely for the use of the client identified on the cover sheet for the purpose for which it has been prepared for. EFC undertakes no duty, nor accepts any responsibility for any third party who may rely upon this document. Reproduction, publication or distribution of this document without written permission from EFC is strictly prohibited.

## TABLE OF CONTENTS

|               |  |    |
|---------------|--|----|
| 1.0           | ACKNOWLEDGEMENT OF COUNTRY .....                   | 2  |
| 2.0           | INTRODUCTION .....                                 | 2  |
| 2.1           | SCOPE OF REPORT .....                              | 2  |
| 2.2           | REPORT CONDITIONS .....                            | 3  |
| 3.0           | LEGISLATION & GUIDANCE .....                       | 4  |
| 4.0           | DEVELOPMENT OVERVIEW .....                         | 5  |
| 4.1           | SITE LOCATION .....                                | 5  |
| 5.0           | PRECINCT EARLY WORKS WASTE MANAGEMENT .....        | 6  |
| 5.1           | WASTE GENERATION AND BIN ESTIMATES .....           | 6  |
| 5.2           | WASTE DISPOSAL PROCEDURES .....                    | 6  |
| 5.2.1         | OFFICES .....                                      | 6  |
| 5.2.2         | WASHROOM FACILITIES .....                          | 6  |
| 5.2.3         | LANDSCAPED AREAS .....                             | 6  |
| 5.3           | COLLECTION PROCEDURES .....                        | 7  |
| 6.0           | STAKEHOLDER ROLES & RESPONSIBILITIES .....         | 8  |
| 7.0           | SOURCE SEPARATION .....                            | 9  |
| 8.0           | EDUCATION .....                                    | 10 |
| 8.1           | SIGNAGE .....                                      | 10 |
| 9.0           | POLLUTION PREVENTION .....                         | 10 |
| 10.0          | BIN MOVING PATHS .....                             | 10 |
| 11.0          | BIN STORAGE .....                                  | 12 |
| 11.1          | CONSTRUCTION REQUIREMENTS .....                    | 12 |
| 12.0          | USEFUL CONTACTS .....                              | 13 |
| APPENDIX A:   | ARCHITECTURAL PLANS .....                          | 14 |
| APPENDIX: A.1 | GROUND FLOOR PLAN DISPLAYING BIN COMPARTMENT ..... | 15 |
| APPENDIX B:   | PRIMARY WASTE MANAGEMENT PROVISIONS .....          | 16 |
| APPENDIX: B.1 | TYPICAL BIN SPECIFICATIONS .....                   | 17 |
| APPENDIX: B.2 | SIGNAGE FOR WASTE AND RECYCLING BINS .....         | 18 |
| APPENDIX: B.3 | EXAMPLE COLLECTION VEHICLE INFORMATION .....       | 20 |
| APPENDIX C:   | SECONDARY WASTE MANAGEMENT PROVISIONS .....        | 22 |
| APPENDIX: C.1 | EXAMPLE HANDHELD BIN MOVERS .....                  | 23 |
| APPENDIX: C.2 | EXAMPLE SOURCE SEPARATION RECEPTACLES .....        | 24 |

## TABLE OF FIGURES

|                               |   |
|-------------------------------|---|
| Figure 1: Site Location ..... | 5 |
|-------------------------------|---|

## LIST OF TABLES

|   |   |
|---|---|
| Table 1: Estimated Waste and Recycling Volumes.....   | 6 |
| Table 2: Stakeholder Roles and Responsibilities ..... | 8 |
| Table 3: Operational Waste Streams.....               | 9 |

## GLOSSARY OF ABBREVIATIONS AND TERMS

| TERM                                 | DESCRIPTION  |
|--------------------------------------|--|
| <i>Bin-Carting Route</i>             | Travel path for transporting bins from their allocated storage location to the nominated collection point  |
| <i>Bin Mover</i>                     | Either a handheld device (commonly referred to as a bin tug) or a ride-on device (typically a tractor or Class C vehicle with an attached bin trailer) used to facilitate the movement of bins across long distances or up ramps |
| <i>Bulk Bins</i>                     | Containers with a capacity greater than 1100L designed to be collected by a front-loading vehicle  |
| <i>Bulky Waste</i>                   | Recycling items that are too large to be deposited into bins, including furniture, whitegoods, electronics and mattresses  |
| <i>Collection Area/Point</i>         | Designated area or point where bins are loaded onto the collection vehicle for servicing   |
| <i>Communal Bin Room</i>             | A central, shared bin room accessible to all residents or staff to dispose of their waste stream   |
| <i>DA</i>                            | Development Application  |
| <i>DCP</i>                           | Development Control Plan   |
| <i>EPA</i>                           | Environment Protect Authority  |
| <i>General Waste</i>                 | All non-recyclable and non-hazardous waste that is sent to landfill  |
| <i>HRV</i>                           | Heavy Rigid Vehicle  |
| <i>L</i>                             | Litre  |
| <i>LEP</i>                           | Local Environmental Plan   |
| <i>Mobile Bins</i>                   | Containers with a capacity up to and including 1100L designed to be collected by a rear-loading vehicle  |
| <i>MRV</i>                           | Medium Rigid Vehicle   |
| <i>Onsite Collection</i>             | A collection arrangement whereby all bins are serviced by a collection vehicle within the property boundary, either in the building's basement or at grade and off-street.   |
| <i>Owners Corporation</i>            | An organisation or group of persons that is identified by a particular name and that acts, or may act, as an entity  |
| <i>Recycling</i>                     | Waste stream that combines all recycling, including comingled recycling, paper/cardboard and metals.   |
| <i>Source Separation Receptacles</i> | Communal containers used throughout the development for the day-to-day disposal of different waste streams   |
| <i>SRV</i>                           | Small Rigid Vehicle  |
| <i>Waste Stream</i>                  | A classification used to describe waste of a particular type (eg. food waste stream)   |
| <i>WHS</i>                           | Workplace Health and Safety  |

## 1.0 ACKNOWLEDGEMENT OF COUNTRY

Elephants Foot Consulting (EFC) acknowledges that every project we work on takes place on First Peoples land. We recognise Aboriginal and Torres Strait Islander People as Traditional Custodians of this land. We pay respect to ancestors and Elders, past and present.

## 2.0 INTRODUCTION

Elephants Foot Consulting (EFC) has been engaged to prepare the following Operational Waste Management Plan (OWMP) to satisfy the conditions of the Development Application Port Stephens Council requires for the BAE Systems Precinct Entry Works, located at Williamtown Drive, Williamtown.

Robust waste management strategies are required for new developments to support the design and sustainable performance of the building. It is EFC's belief that a successful waste management strategy contains three key objectives:

- i. **Promote responsible source separation** to reduce the amount of waste that goes to landfill by implementing convenient and efficient waste management systems.
- ii. **Ensure adequate waste and recycling provisions and procedures** are established that will cater for potential changes during the operational phase of the development.
- iii. **Comply** with all relevant council codes, policies, and guidelines.

To achieve these objectives, this OWMP identifies and details the following components:

- Waste streams expected to be generated onsite and anticipated volumes;
- Suitable bin sizes and quantities;
- Waste and recycling disposal procedures;
- Bin room size estimations and equipment recommendations; and
- Waste collection strategies, locations and frequencies.

It is vital that this OWMP is integrated into the overall management of the building and is clearly communicated to all relevant stakeholders.

### 2.1 SCOPE OF REPORT

This OWMP only applies to the **operational** phase of the proposed development; therefore, the requirements outlined in this OWMP must be implemented during the operational phase of the site and may be subject to review upon further expansion of, and/or changes to the development.

The waste management of the **construction** and **demolition** phases of the development are not addressed in this report. A construction WMP will be provided separately.

## 2.2 REPORT CONDITIONS

The purpose of this report is to document an OWMP as part of a development application, which is supplied by EFC with the following limitations:

- Drawings, estimates and information contained in this OWMP have been prepared by analysing the information, plans and documents supplied by the client and third parties including Council and other government agencies. The assumptions based on the information contained in the OWMP is outside the control of EFC,
- The figures presented in the report are an estimate only – the actual amount of waste generated will be dependent on the occupancy rate of the building/s and waste generation intensity as well as the building management's approach to educating residents and tenants regarding waste management operations and responsibilities,
- Building Management will adjust waste management operations as required based on actual waste volumes (e.g. if waste is greater than estimated) and increase the number of bins and collections accordingly,
- The report will not be used to determine or forecast operational costs or prepare any feasibility study or to document any safety or operational procedures,
- The report has been prepared with all due care; however no assurance is made that the OWMP reflects the actual outcome of the proposed waste facilities, services, and operations, and EFC will not be liable for plans or results that are not suitable for purpose due to incorrect or unsuitable information or otherwise,
- EFC offer no warranty or representation of accuracy or reliability of the OWMP unless specifically stated,
- Any manual handling equipment recommended in this OWMP should be provided at the recommendation of the appropriate equipment provider who will assess the correct equipment for supply,
- Design of waste management chute equipment and systems must be approved by the supplier,
- EFC cannot be held accountable for late changes to the design after the OWMP has been submitted to Council,
- EFC will provide specifications and recommendations on bin access and travel paths within the OWMP, however it is the architect's responsibility to ensure the architectural drawings meet these provisions,
- EFC are not required to provide information on collection vehicle swept paths, head heights, internal manoeuvring or loading requirements. It is assumed this information will be provided by a traffic consultant,
- Council are subject to changing waste and recycling policies and requirements at their own discretion.
- This OWMP is only finalised once the draft watermark has been removed. If the draft watermark is present, the information in the OWMP is not confirmed.

### 3.0 LEGISLATION & GUIDANCE

Waste management and resource recovery regulation in Australia is administered by the Australian Constitution, Commonwealth laws, and international agreements. State and territory governments maintain primary responsibility for controlling development and regulating waste. The following legislation has been enacted in New South Wales, and provides the lawful underpinnings of this OWMP.

- NSW Environmental Planning & Assessment Act 1979
- NSW Protection of the Environment Operations Act 1997
- NSW Waste Avoidance & Resource Recovery Act 2001

At the local level, councils or Local Government Areas (LGAs) require OWMPs to be included in new development applications. This OWMP is specifically required by:

- Port Stephens Development Control Plan 2014

The primary purpose of a Development Control Plan (DCP) is to guide the planning process according to the aims of the corresponding local environmental plan (LEP). The DCP must be read in conjunction with the provisions of the relevant LEP.

Information provided in this OWMP comes from a wide range of waste management guidance at the local, state, and federal levels. The primary sources of guidance include:

- Port Stephens Development Control Plan 2014
- NSW Better Practice Guide For Resource Recovery In Residential Developments 2019
- NSW Better Practice Guidelines for Waste Management and Recycling in Commercial and Industrial Facilities 2012
- NSW Waste Avoidance and Resource Recovery (WARR) Strategy 2014-2021
- NSW Waste Classification Guidelines 2014
- Australia's National Waste Policy 2018



## 4.0 DEVELOPMENT OVERVIEW

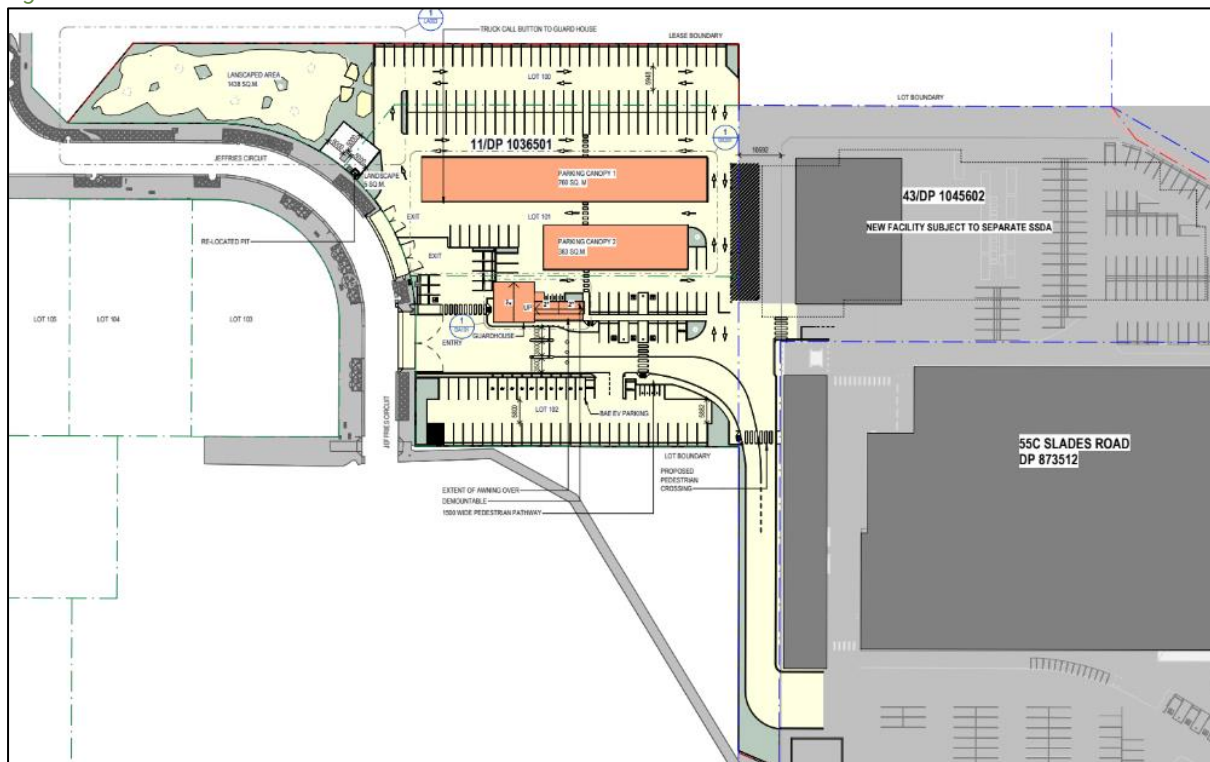
The proposed development falls under the LGA of Port Stephens Council and is for demolition of a building, construction of site access and a car park with an associated security building, gates, fencing and landscaping.

All figures and calculations are based on area schedules as advised by our client and shown on architectural drawings.

### 4.1 SITE LOCATION

The site forms part of Proposed Lot 100, and Proposed Lot 101, and 102 in Lot 11, DP 1036501, 38 Cabbage Tree Road, and part Lot 43, DP 1045602 and part Lot 103, DP 873512, Williamtown Drive, Williamtown. The site is accessed via Jeffries Circuit.

Figure 1: Site Location



Source: DesignInc

## 5.0 PRECINCT EARLY WORKS WASTE MANAGEMENT

The following section outlines best practice waste management for the development, including waste generation estimates and waste disposal and collection procedures.

### 5.1 WASTE GENERATION AND BIN ESTIMATES

The commercial waste and recycling generation rates from the NSW EPA's *Better practice guide for resource recovery in residential developments 2019* and *Better Practice Guidelines for Waste Management and Recycling in Commercial and Industrial Facilities 2012* has been referenced to calculate the total number of bins required for the Precinct Early Works.

The calculations are based on generic figures, and waste generation rates may differ according to the tenants' actual waste management practice. The waste and recycling generation rates from the NSW EPA's *Better practice guide for resource recovery in residential developments 2019* have been adapted to reflect litres per 100m<sup>2</sup> per day.

A seven-day operating week has been assumed.

*Table 1: Estimated Waste and Recycling Volumes*

| Tenancy Type | Floor Area (m <sup>2</sup> ) | General Waste Generation Rate (L/100m <sup>2</sup> /day) | Generated General Waste (L/w week) | Recycling Generation Rate (L/100m <sup>2</sup> /day) | Generated Recycling (L/w week) |
|--------------|------------------------------|--|------------------------------------|--|--------------------------------|
| Office       | 38                           | 10   | 27                                 | 15   | 40                             |
| Guardhouse   | 54                           | 10   | 38                                 | 15   | 41                             |
| <b>TOTAL</b> | <b>92</b>                    |  | <b>64</b>                          |  | <b>80</b>                      |

It is anticipated that all tenants will share a 120L general waste bin and 240L recycling bin in a shared central bin compartment.

**General Waste:** 1 x 120L bin collected **weekly**

**Recycling:** 1 x 240L bin collected **fortnightly**

### 5.2 WASTE DISPOSAL PROCEDURES

#### 5.2.1 OFFICES

Source separation receptacles for general waste and recycling will be provided throughout the office, guardhouse and kitchen area for use during daily operations. When full, staff and/or contract cleaners will transfer bagged general waste and loose recycling to the 120L and 240L bins provided in the Central Bin Compartment.

#### 5.2.2 WASHROOM FACILITIES

Washroom facilities should be supplied with collection bins for paper towels (if used). Sanitary bins for female restroom facilities must also be arranged with an appropriate contractor.

#### 5.2.3 LANDSCAPED AREAS

Green waste generated from surrounding landscaped areas will be managed and removed from the site by designated landscaping contractors as they carry out scheduled landscaping maintenance works.

### 5.3 COLLECTION PROCEDURES

Private waste contractors will be engaged to service the general waste and recycling as per an agreed collection schedule. This report assumes that general waste is collected weekly, and recycling is collected fortnightly.

The collection vehicle will enter the site via Jeffries Circuit and pull up adjacent to the Central Bin Compartment. Contractors will wheel the bins to the vehicle for servicing and return them to the Central Bin Compartment once serviced.

.

## 6.0 STAKEHOLDER ROLES & RESPONSIBILITIES

The following table outlines the primary roles and responsibilities of the respective stakeholders:

*Table 2: Stakeholder Roles and Responsibilities*

| Roles                            | Responsibilities   |
|----------------------------------|--|
| Management                       | <ul style="list-style-type: none"> <li>Ensuring that all waste service providers submit monthly reports on all equipment movements and waste quantities/weights;</li> <li>Organising internal waste audits/visual assessments on a regular basis</li> <li>Purchasing any on-going waste management equipment or maintenance of equipment once building is operational; and</li> <li>Managing any non-compliances/complaints reported through waste audits.</li> <li>Coordinating general waste and recycling collections;</li> <li>Cleaning and transporting bins as required;</li> <li>Organising replacement or maintenance requirements for bins;</li> <li>Organising, maintaining and cleaning the waste holding area;</li> <li>Organising bulky goods collection when required</li> <li>Investigating and ensuring prompt clean-up of illegally dumped waste materials.</li> <li>Preventing storm water pollution by taking necessary precautions (securing bin areas, preventing overfilling of bins)</li> <li>Abiding by all relevant WH&amp;S legislation, regulations, and guidelines;</li> <li>Providing staff/contractors with equipment manuals, training, health and safety procedures, risk assessments, and PPE to control hazards associated with all waste management;</li> <li>Assessing any manual handling risks and preparing a manual handling control plan for waste and bin transfers;</li> <li>Ensuring site safety for residents, children, visitors, staff and contractors; and</li> <li>Ensuring effective signage, communication and education is provided to occupants, tenants, maintenance staff, and cleaning contractors.</li> </ul> |
| Staff                            | <ul style="list-style-type: none"> <li>Managing the back of house storage of generated waste and recycling during daily operation.</li> <li>Correctly separating waste and recycling streams. Including bagging general waste and ensuring recyclables are not bagged.</li> <li>Flattening cardboard within the recycling bin.</li> <li>If required, making arrangements for storing used and unused cooking oil in a bunded storage area,</li> <li>Organizing grease interceptor trap servicing,</li> <li>Ensure dry basket arrestors are provided to the floor wastes in the food preparation, and</li> <li>Ensuring the suitable storage for chemicals, pesticides and cleaning products waste back of house.</li> </ul>  |
| Waste Collection Contractor      | <ul style="list-style-type: none"> <li>Provide a reliable and appropriate waste collection service;</li> <li>Provide feedback to building managers/residents regarding contamination of recyclables; and</li> <li>Work with building managers to customise waste systems where possible.</li> </ul>  |
| Gardening/Landscaping Contractor | <ul style="list-style-type: none"> <li>Removal of all garden organic waste generated during gardening maintenance activities for recycling at an offsite location.</li> </ul>  |
| Developer                        | <ul style="list-style-type: none"> <li>Purchasing all equipment required to implement this OWMP prior to the occupation of the building to be provided to the strata.</li> </ul>   |

## 7.0 SOURCE SEPARATION

Better practice waste management includes the avoidance, reuse, and recovery of unwanted items, which can be achieved through source separation. The table below outlines what is typically included in various waste streams and how they can be managed. Refer to your local council for a list of accepted materials. Planet Ark can be accessed online to find other facilities that recover unwanted items.

*Table 3: Operational Waste Streams*

| Waste Stream             | Description  | Typical Destination                  | Waste Stream Management   |
|--------------------------|--|--------------------------------------|---|
| <b>General Waste</b>     | The remaining portion of the waste stream that is not recovered for re-use, processing, or recycling. May include soft plastics, food scraps, polystyrene, etc.  | Landfill                             | General waste should be bagged before placing in in designated general waste bins.  |
| <b>Recycling</b>         | A mixture of items that are commonly recycled usually segregated through a MRF. Typically include food and beverage containers (e.g. aluminium, glass, steel, hard plastics, cartons). Also included cardboard and paper products. | Resource Recovery Centre             | Recycling must not be bagged, and instead should be placed loosely in the designated recycling bins.<br><br>Cardboard should be flattened before placing in the designated recycling bin. |
| <b>Green Waste</b>       | Green Waste consists of unwanted organic materials that are easily biodegradable and/or compostable (e.g. lawn clippings, branches)  | Resource Recovery Centre             | Landscape Maintenance Contractors will remove the green waste from site during scheduled maintenance.   |
| <b>Secure Documents</b>  | Secure documents are printed paper materials that contain sensitive information.   | Recycling Facility                   | Secure documents are placed in allocated secure document bins. Private contractor removes bins from site.   |
| <b>Electronic Waste</b>  | Discarded e-waste, electronic components and materials such as computers, mobile phones, keyboards, etc.   | Resource Recovery Centre             | Commercial tenants arrange for recycling of their own e-waste.  |
| <b>Bulky Waste Items</b> | Items that are too large to place into general rubbish collection. This includes disused and/or broken furniture, mattresses, white goods, etc.  | Resource Recovery Centre or Landfill | Commercial tenants are responsible for removal of their bulky items.  |
| <b>Sanitary Waste</b>    | Feminine hygiene waste generated from female bathrooms.  | Incineration or Landfill             | Sanitary bins are serviced by sanitary waste contractor.  |
| <b>Other</b>             | Other recyclable items that require special recovery may include ink cartridges, batteries, chemical waste, fluorescent tubes, etc.  | Resource Recovery Facility           | Commercial tenants arrange collection by appropriate recycling services when required.  |

## 8.0 EDUCATION

Educational materials encouraging correct separation of general waste and recyclables must be provided to each tenant and staff member. This should include the correct disposal process for bulky waste such as old furniture, large discarded items, and other materials including electronic and chemical wastes. It is recommended that the building caretaker provides information in multiple languages to support correct behaviours, and to minimise the possibility of contamination in communal waste bins.

### 8.1 SIGNAGE

Signage and education are essential components to support best practice waste management including resource recovery, source separation, and diversion of waste from landfill.

Signage should include:

- Clear and correctly labelled bins,
- Instructions for separating and disposing of waste items. Different languages should be considered,
- Locations of, and directions to, the waste storage areas with directional signs, arrows, or lines,
- The identification of all hazards or potential dangers associated with the waste facilities, and
- Emergency contact information should there be issues with the waste systems or services in the building.

Management is responsible for waste room signage including safety signage. Appropriate signage must be prominently displayed on doors, walls and above all bins, clearly stating what type of waste or recyclables is to be placed in each bin.

All signage should conform to the relevant Australian Standards.

## 9.0 POLLUTION PREVENTION

Management shall be responsible for the following to minimise dispersion of site litter and prevent stormwater pollution to avoid impact to the environment and local amenity:

- Promoting adequate waste disposal into the bins
- Securing all bin rooms (whilst affording access to staff/contractors)
- Prevent overfilling of bins, keep all bin lids closed and bungs leak-free
- Taking action to prevent dumping or unauthorised use of waste areas
- Require collection contractor/s to clean up any spillage when clearing bins

## 10.0 BIN MOVING PATHS

Management and/or nominated staff are responsible for the transportation of bins from their designated operational locations to the nominated collection point, returning them once emptied to resume operational use.

Any movement of bins should minimise manual handling where possible, as bins become heavy when full. The building manager must assess manual handling risks and provide any relevant documentation to key personal.

The routes along the bin moving path should;

- Allow for a continuous route that is wholly within the property boundary.
- Be free from obstruction and obstacles such as steps and kerbs.
- Be constructed of solid materials with a non-slip surface
- Be A minimum of 300mm wider than the largest bin used onsite.
- If bins are moved manually, the route must not exceed a grade of 1:14.
- If a bin moving device is used, the route cannot exceed the maximum operating grade of the device. This is typically a grade of 1:4, however this will vary depending on the model of bin moving device acquired for the site.

Once the site is operational (and the developers is no longer involved) the building proprietors/strata will be responsible for maintaining, repairing and replacing waste management equipment.

## 11.0 BIN STORAGE

The Central Bin Compartment must have the capacity to store 1 x 120L general waste bin and 1 x 240L recycling bin.

The Central Bin Compartment must be located within 10m of the collection point.

### 11.1 CONSTRUCTION REQUIREMENTS

The Central Bin Compartment must comply with the minimum standards as outlined in *The NSW Better Practice Guide For Resource Recovery In Residential Developments (2019)*, in order to minimise odours, deter vermin, protect surrounding areas, and make it a user-friendly and safe area. Minimum compliance requirements are as follows:

- Ensuring BCA compliance, including ventilation. Where required, ventilation system must comply with AS1668.4-2012 The use of ventilation and air conditioning in buildings.
- Ensuring storage areas are well lit (sensor lighting preferred) and have lighting available 24 hours a day.
- Provision of bin washing facilities, including taps for hot and cold water provided through a centralised mixing valve. The taps must be protected from bins and be located where they can be easily accessed even when the area is at bin capacity.
- Floor constructed of concrete at least 75mm thick.
- Floor graded so that any water is directed to a sewer authority approved drainage connection to ensure washing bins and/or waste storage areas do not discharge flow into the stormwater drain.
- Provision of smooth, cleanable and durable floor and wall surfaces that extend up the wall to a height equivalent to any bins held in the area.
- Ensuring ceilings are finished with a smooth-faced non-absorbent material capable of being cleaned.
- All surfaces (walls, ceiling and floors) finished in a light colour.



## 12.0 USEFUL CONTACTS

EFC does not warrant or make representation for goods or services provided by suppliers.

### LOCAL COUNCIL

---

Port Stephens Customer Service      Ph: (02) 4988 0255

### PRIVATE WASTE COLLECTION PROVIDER

---

|                             |                  |   |
|-----------------------------|------------------|---|
| Capital City Waste Services | Ph: 02 9599 9999 | E: <a href="mailto:service@ccws.net.au">service@ccws.net.au</a>         |
| Sydney Waste                | Ph: 02 8661 0031 |   |
| Waste Clear                 | Ph: 1300 525 352 | E: <a href="mailto:admin@wasteclear.com.au">admin@wasteclear.com.au</a> |

### BIN MOVING DEVICE SUPPLIERS

---

|                          |                  |   |
|--------------------------|------------------|---|
| Elephants Foot Equipment | Ph: 1300 435 374 | E: <a href="mailto:equipment@elephantsfoot.com.au">equipment@elephantsfoot.com.au</a> |
| Sitecraft                | Ph: 1300 363 152 | E: <a href="mailto:sales@sitecraft.com.au">sales@sitecraft.com.au</a>                 |

### BALER SUPPLIERS

---

|                          |                  |   |
|--------------------------|------------------|---|
| Elephants Foot Equipment | Ph: 1300 435 374 | E: <a href="mailto:equipment@elephantsfoot.com.au">equipment@elephantsfoot.com.au</a> |
|--------------------------|------------------|---|

### ORGANIC DIGESTERS AND DEHYDRATORS

---

|                          |                  |   |
|--------------------------|------------------|---|
| Elephants Foot Equipment | Ph: 1300 435 374 | E: <a href="mailto:equipment@elephantsfoot.com.au">equipment@elephantsfoot.com.au</a>   |
| Waste Master             | Ph: 1800 614 272 | E: <a href="mailto:hello@wastemasterpacific.com.au">hello@wastemasterpacific.com.au</a> |

### COOKING OIL CONTAINERS AND DISPOSAL

---

|         |                  |   |
|---------|------------------|---|
| Cookers | Ph: 1300 882 299 | E: <a href="mailto:info@cookers.com.au">info@cookers.com.au</a> |
| Auscol  | Ph: 1800 629 476 | E: <a href="mailto:sales@auscol.com">sales@auscol.com</a>       |

### ODOUR CONTROL

---

|                          |                  |   |
|--------------------------|------------------|---|
| Elephants Foot Equipment | Ph: 1300 435 374 | E: <a href="mailto:equipment@elephantsfoot.com.au">equipment@elephantsfoot.com.au</a> |
|--------------------------|------------------|---|

### SOURCE SPERATION BINS

---

|                  |                  |
|------------------|------------------|
| Method Recycling | Ph: 0499 890 455 |
|------------------|------------------|

### BINS AND BIN EQUIPMENT

---

|                          |                  |   |
|--------------------------|------------------|---|
| Elephants Foot Equipment | Ph: 1300 435 374 | E: <a href="mailto:equipment@elephantsfoot.com.au">equipment@elephantsfoot.com.au</a> |
| SULO                     | Ph: 1300 364 388 | E: <a href="mailto:sulosales@pactgroup.com">sulosales@pactgroup.com</a>               |

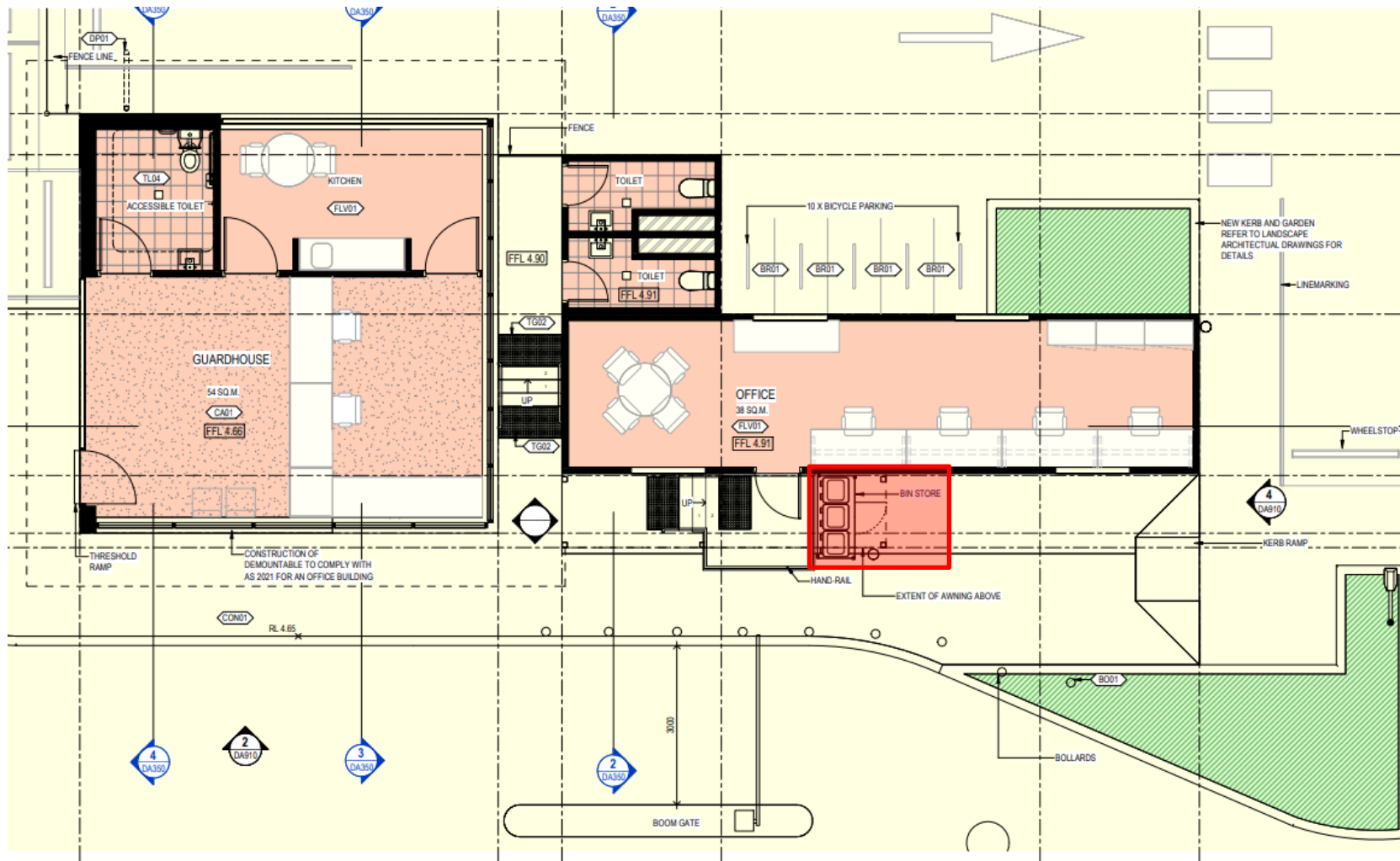
### CHUTES, COMPACTORS AND EDIVERTER SYSTEMS

---

|                                |                  |   |
|--------------------------------|------------------|---|
| Elephants Foot Chute Solutions | Ph: 1300 435 374 | E: <a href="mailto:chutes@elephantsfoot.com.au">chutes@elephantsfoot.com.au</a> |
|--------------------------------|------------------|---|

## APPENDIX A: ARCHITECTURAL PLANS

## APPENDIX: A.1 GROUND FLOOR PLAN DISPLAYING BIN COMPARTMENT



Source: DesignInc, DA100, Rev C dated 30/08/2024 -

## **APPENDIX B: PRIMARY WASTE MANAGEMENT PROVISIONS**

## APPENDIX: B.1 TYPICAL BIN SPECIFICATIONS


### Mobile bins

Mobile bins come in a variety of sizes and are designed for lifting and emptying by purpose-built equipment.

Mobile bins with capacities of up to 1700L must comply with *AS4123.6-2006 Mobile waste containers* which specifies standard sizes and sets out the colour designations for the bodies and lids of mobile waste containers indicating the type of materials they are used to collect.

The most common bin sizes are provided below, although not all sizes are shown. The dimensions are a guide only and differ slightly between manufacturers. Some bins have flat or domed lids and are used with different lifting devices. Refer to *AS4123.6-2006* for further details.

Table G1.1: Average dimension ranges for two-wheel mobile bins




| Bin capacity                            | 80L  | 120L      | 140L      | 240L      | 360L      |
|---|------|-----------|-----------|-----------|-----------|
| Height (mm)                             | 870  | 940       | 1065      | 1080      | 1100      |
| Depth (mm)                              | 530  | 530       | 540       | 735       | 820       |
| Width (mm)                              | 450  | 485       | 500       | 580       | 600       |
| Approximate footprint (m <sup>2</sup> ) | 0.24 | 0.26–0.33 | 0.27–0.33 | 0.41–0.43 | 0.49      |
| Approximate weight (kg)                 | 8.5  | 9.5       | 10.4      | 15.5      | 23        |
| Approximate maximum load (kg)           | 32   | 48        | 56        | 96        | Not known |

**Wheelie bin**

Sources include Sulo, Single Waste, Cleanaway, SUEZ, just wheelie bins and Perth Waste for two-wheel mobile bins

Table G1.2: Average dimension ranges for four-wheel bulk bins



| Bin capacity                       | 660L      | 770L      | 1100L     | 1300L     | 1700L     |
|------------------------------------|-----------|-----------|-----------|-----------|-----------|
| Height (mm)                        | 1250      | 1425      | 1470      | 1480      | 1470      |
| Depth (mm)                         | 850       | 1100      | 1245      | 1250      | 1250      |
| Width (mm)                         | 1370      | 1370      | 1370      | 1770      | 1770      |
| Approx footprint (m <sup>2</sup> ) | 0.86–1.16 | 1.51      | 1.33–1.74 | 2.21      | 2.21      |
| Approx weight (kg)                 | 45        | Not known | 65        | Not known | Not known |
| Approx maximum load (kg)           | 310       | Not known | 440       | Not known | Not known |

**Dome or flat lid container**

Sources include Sulo, Signal Waste, Cleanaway, SUEZ, Just Wheelie Bins and Perth Waste

Source: *Better Practice Guide For Resource Recovery In Residential Developments 2019*, NSW Environmental Protection Authority

## APPENDIX: B.2 SIGNAGE FOR WASTE AND RECYCLING BINS

### Waste signs

Signs and educational materials perform several functions including:

- informing residents why it is important to recover resources and protect the environment
- providing clear instructions on how to use the bins and services provided
- alerting people to any dangers or hazards within the bin storage areas.

All waste, recycling and organic bins should be Australian Standard colours and clearly and correctly labelled, such as by a sticker on the lid and/or the body of the bin.

Communal bin storage areas should be clearly signposted with signs outlining how to correctly separate waste into the bins provided. The local council responsible for waste services may be a good source of signs and posters and can advise on what signs are suitable.

Information on who to contact to find out more about the recycling and/or other resource recovery services in the building should also be displayed in communal areas, such as on a noticeboard.

The Planet Ark website also has resources available free of charge for use by businesses and councils. These signs can be found at [businessrecycling.com.au/research/signage.cfm](https://businessrecycling.com.au/research/signage.cfm)

Figure I1.1: Examples of waste wall posters (EPA supplied)



Figure I1.2: Examples of bin lid stickers (EPA supplied)



Source: *Better Practice Guide For Resource Recovery In Residential Developments 2019*, NSW Environmental Protection Authority

## Problem waste signs

The EPA has also produced a range of images and signs that can be used for problem wastes, such as fluoro globes and tubes, household and car batteries, e-waste and smoke detectors. To access these resources, contact the NSW EPA. Some examples are shown below.

Figure I2.1: Problem waste signs



## Safety signs

The use of safety signs for waste resource recovery rooms must comply with *AS1319 Safety signs for occupational environments*. Safety signs must be used to regulate and control safety related to behaviour, warn of hazards and provide emergency information, including fire protection information. Suitable signs should be decided for each development as required.

Figure I3.1: Example safety signs



Source: *Better Practice Guide For Resource Recovery In Residential Developments 2019*, NSW Environmental Protection Authority



## APPENDIX: B.3 EXAMPLE COLLECTION VEHICLE INFORMATION

### General

Appropriate heavy rigid vehicle standards should be incorporated into the road and street designs in new developments where onsite collections are proposed. Road and street designs must comply with relevant Acts, regulations, guidelines, and codes administered by Austroads, Standards Australia, NSW Roads and Maritime Services, WorkSafe NSW and any local council traffic requirements.

Applicants and building designers should consult with councils and other relevant authorities before designing new roads or streets and access points for waste collection vehicles to establish specific design requirements.

**Table H4.1: Australian Standards for turning circles for medium and heavy rigid class vehicles**

| Vehicle class        | Overall length (m) | Design width (m) | Design turning radius (m) | Swept circle (m) | Clearance (travel) height (m) |
|----------------------|--------------------|------------------|---------------------------|------------------|-------------------------------|
| Medium rigid vehicle | 8.80               | 2.5              | 10.0                      | 21.6             | 4.5                           |
| Heavy rigid vehicle  | 12.5               | 2.5              | 12.5                      | 27.8             | 4.5                           |

Source: *Better Practice Guide For Resource Recovery In Residential Developments 2019*, NSW Environmental Protection Authority

### Large collection vehicles

Waste collection vehicles may be side-loading, rear-loading, front-lift-loading, hook or crane lift trucks. Vehicle dimensions vary by collection service, manufacturer, make and model. It is not possible to provide definitive dimensions, so architects and developers should consult with the local council and/or contractors.

The following characteristics represent typical collection vehicles and are provided for guidance only. Reference to *AS2890.2 Parking facilities: off-street commercial vehicle facilities* for detailed requirements, including vehicle dimensions, is recommended.

**Table B2.1: Collection vehicle dimensions**

| Vehicle type                       | Rear-loading | Side-loading* | Front-lift-loading | Hook truck | Crane truck |
|------------------------------------|--------------|---------------|--------------------|------------|-------------|
| Length overall (m)                 | 10.5         | 9.6           | 11.8               | 10.0       | 10.0        |
| Width overall (m)                  | 2.5          | 2.5           | 2.5                | 3.0        | 2.5         |
| Travel height (m)                  | 3.9          | 3.6           | 4.8                | 4.7        | 3.8         |
| Operational height for loading (m) | 3.9          | 4.2           | 6.5                | 3.0        | 8.75        |
| Vehicle tare weight (t)            | 13.1         | 11.8          | 16.7               | 13.0       | 13.0        |
| Maximum payload (t)                | 10.0         | 10.8          | 11.0               | 14.5       | 9.5         |
| Turning circle (m)                 | 25.0         | 21.4          | 25.0               | 25.0       | 18          |

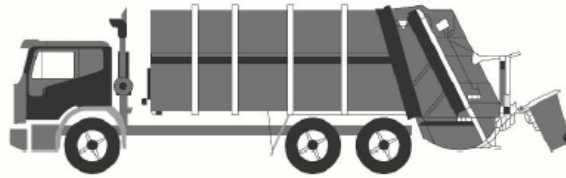
\* The maximum reach of a side arm is 3 m.

Sources: JJ Richards, SUEZ, MacDonald Johnson, Cleanaway, Garwood, Ros Roca, Bingo and Edbro. Figures shown represent the maximum dimensions for each vehicle type.



### Rear-loading collection vehicles

These vehicles are commonly used for domestic waste collections from MUDs and RFBs and sometimes for recycling. They can be used to collect waste stored in mobile bins or bulk bins, particularly where bins are not presented at the kerbside. They are also used for collecting bulky waste.



Rear-loading waste collection vehicle

### Side-loading collection vehicles

This is the most commonly used vehicle for domestic waste, recycling and organics collections. It is only suitable for collecting mobile bins up to 360L in capacity.



Side-loading waste collection vehicle

### Front-lift-loading collection vehicles

These vehicles are commonly used for collecting commercial and industrial waste. They can only collect specially designed front-lift bulk bins and not mobile bins.



Front-lift-loading waste collection vehicle

### Small collection vehicles

Typically, councils and their contractors operate with large collection vehicles (heavy rigid class vehicles) because they carry greater payloads and allow for more cost-effective collection services. Some councils, or their contractors, may have smaller collection vehicles in their fleet. Early discussion with the council is important to confirm this, but it should not be assumed that the council will have access to small collection vehicles.

The waste management systems and the location of the collection point should always be designed so that the council can provide the standard domestic waste service.

Source: *Better Practice Guide For Resource Recovery In Residential Developments 2019*, NSW Environmental Protection Authority

## **APPENDIX C: SECONDARY WASTE MANAGEMENT PROVISIONS**

## APPENDIX: C.1 EXAMPLE HANDHELD BIN MOVERS

**movexx**  
smart electric tugs

### MOVEXX T2500 BIN MOVER BATTERY ELECTRIC

Movexx T2500 Tow Tug is an extremely user friendly battery powered mobile towing unit that is ideal for applications where trolleys and rolling objects need to be moved from one place to another simply, efficiently and without physical effort. Some standard features included are: battery indicator, on board battery charger, battery, adjustable handle, dual speed and electric brake.

These units are fitted with an electromagnetic brake system for use on ramps and slopes.

#### Features

- Electromagnetic brake for use on ramps and slopes
- Adjustable height handle



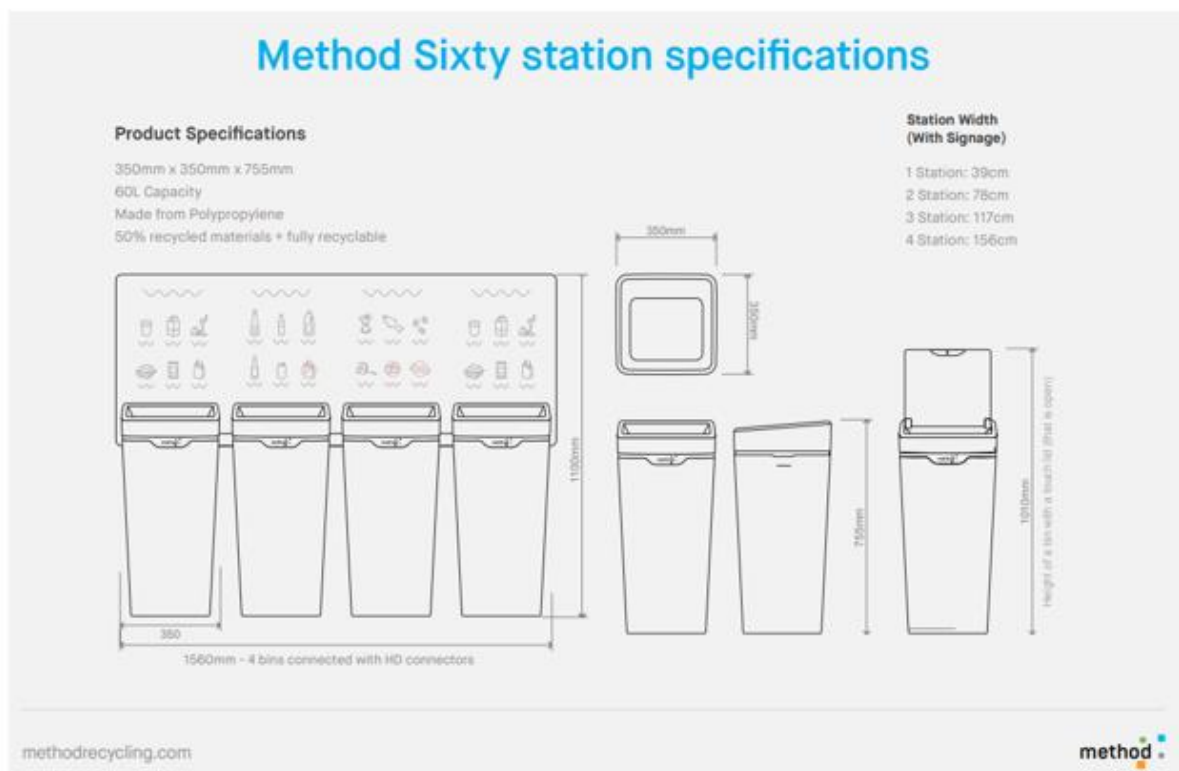
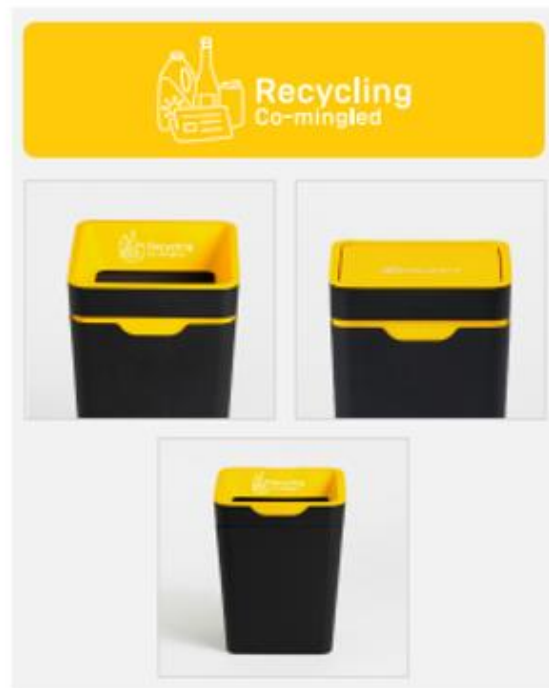
| SPECIFICATION                                       |                   |  |                           |   |
|---|-------------------|--|---------------------------|---|
| MODEL   | DIMENSIONS (MM)   | OPTIONS  | PULL - PUSH CAPACITY (KG) | BATTERY   |
| T2500-D   | 511 (w) x 757 (l) | * Centre mount 2x 240 lt. wheelie bin attachment                       | 2500                      | AGM batteries 2x 85AH<br>up to 8 hrs continuous operation |
| TOWING CAPACITY - ON FLAT GROUND ( all models)      |                   | TOWING CAPACITY - SLOPE ( all models)                                  |                           |   |
| Towing up to 4x 660 lt. Wheelie Bin                 |                   | Towing up to 2x 660 lt. Wheelie Bin Up / Down maximum 25% (1:4 slope)  |                           |   |
| Towing up to 4x 1100 lt. Wheelie Bin                |                   | Towing up to 1x 1100 lt. Wheelie Bin Up / Down maximum 25% (1:4 slope) |                           |   |
| **Electromagnetic brake for use on ramps and slopes |                   |  |                           |   |



*Please Note: This is an example only – please contact supplier for specific recommendations.*

Source: Sitecraft - [www.sitecraft.net.au](http://www.sitecraft.net.au)

## APPENDIX: C.2 EXAMPLE SOURCE SEPARATION RECEPTACLES



Source: Method Recycling - [www.methodrecycling.com](http://www.methodrecycling.com)